

Hawks Pointe Board of Directors Meeting
Wednesday, April 25, 2018
Enterprise Learning Academy Library

Present: Sandy Lain, Gale Downs, Wayne Seibold; Kathy Melton represented The CAM Team.
Homeowners Present: Steven Austin, Zach Clarke, and Chris Harrison.

Meeting called to order at 6:32 p.m. by President, Sandy Lain. A quorum was established.

Open Forum: NONE

Minutes:

A motion was made by Gale Downs and seconded by Sandy Lain to waive the reading and to approve the minutes from the January 16, 2018 Board of Directors meeting as written. None opposed. Wayne Seibold signed the minutes.

Treasurer's Report:

Gale Downs reported that the Association is in good shape and that nothing is out of order with the financials. Currently, the Association is below budget on expenses at this point in the year.

Financials:

The financials for March were emailed to the Board in advance of the meeting. The balances as of March 31, 2018 were:

Operating Account	\$ 78,411.45
Money Market Account	<u>\$ 26,846.85</u>
Total Funds	\$105,258.30

Outstanding receivables as of March 31, 2018 were \$56,945.23, versus \$67,539.48 at the same time last year. Statements were mailed in December for 2018 assessments. Reminder statements were sent in March. Past due statements are mailed monthly.

Assessments were due April 1st and will be past due April 30th. Past due statements will be sent in early May. Collection letters will be sent in June. Legal action will follow for homeowners who have not made payment.

The March 2018 Collection Tracker was discussed in detail. The Board approved the requested action to file one Notice of Intent to Foreclose a Lien. In addition, letters will be sent to several homeowners to request that payment plans be put in place to ensure that payment is made in full prior to the end of the year.

There have been four (4) new owners since the January Board of Directors Meeting. There is currently one (1) bank-owned property.

An updated violation tracker is provided to the Board on a monthly basis. Violations are being sent to address lawn condition and weeds. Two accounts have been referred to the attorney for continuing violations.

The monthly pond report is emailed to the Board and is also posted on the website. Overall, the ponds are in good condition. A quote was received from Lake Doctors to install mosquito minnows in the ponds. The cost is \$100.00 per 1,000 minnows. The estimated cost for all of the ponds would be \$800.00 to \$1,000.00. The Board tabled further consideration unless more complaints are received.

Old Business:

Park Signs Update – The park signs have been installed. In addition, a No Fishing/No Trespassing sign was relocated on one of the ponds.

Coyotes for Birds Update – Two coyote signs have been purchased and will be installed in the park soon in an effort to deter geese.

Sprinkler System – Two proposals were received to repair the irrigation system at the park: Allstar Irrigation - \$1,450.00 and A&L Irrigation - \$1,495.00. After researching the issue, the Board determined that there is a difference between commercial sprinkler heads quoted by the vendors and sprinkler heads purchased from Home Depot or Lowes. Sandy Lain made a motion to approve the proposal submitted by Allstar Irrigation. Gale Downs seconded. None opposed and the motion carried.

Matching Grant Update – Sandy Lain, on behalf of the Association, applied for and was awarded a grant of \$5,000.00 in matching funds from the City of Jacksonville for items to be installed in the park. Southern Recreation has installed most of the equipment. The water fountain should be put in soon.

Old Middleburg Road Ditches – Sandy Lain has opened a case with the City of Jacksonville (2018-114655) to request that the ditches at the entrance along Old Middleburg Road be cleaned. Residents are encouraged to contact the city to request further action.

Moving and Adding Park Camera Update – Completed. A new camera was installed and is focused on the Hawks Bluff Dr. and Hawks Haven Court area. An additional camera was relocated to provide better coverage in the park.

Additional Trash Can at Park Update – A trash can was purchased and has been installed in the park area per a request from a resident.

New Business:

Vinyl Fence on Collins – The City of Jacksonville does not maintain the vinyl fence along Collins Road. The side of the fence facing the pond on Redtail Drive needs to be pressure washed. Three proposals were received, while two other companies declined to bid.

- Joe's Window Washing - \$225.00 - \$250.00
- Krystal Klean - \$585.00
- JaxHandyman - \$1,000.00

Sandy Lain made a motion to approve the proposal from Joe's Window Washing. Gale Downs seconded. None opposed and the motion carried.

Primary Backflow Replacement – One of the backflows in the park suffered possible freeze damage and did not pass inspection. A quote was received from Dolphin Backflow to replace the backflow - \$350.00. The Board approved the proposal.

Cage Around Backflow – Children stand on the backflow that is adjacent to the kiddie area of the park. Dolphin Backflow will be contacted to see if a cage similar to what is put around an AC unit can be installed to protect the backflow. If it is allowed, a proposal will be requested.

Park Safety Check – Yearly – A verbal quote of \$250.00 was received from Southern Recreation to check the park equipment on an annual basis. A motion was made by Sandy Lain to approve the quote subject to receipt of a formal proposal. Gale Downs seconded. None opposed and the motion carried. A resident reported that the sidewalk inside the park is raised in several areas. The Board will check the sidewalk.


Homeowner Fees – Based on the financial report provided earlier, the Association is doing well this year with the fees at the current level.

Next Meeting – To be determined

All business being completed, Gale Downs made a motion to adjourn. Sandy Lain seconded. None opposed and the meeting was adjourned at 7:22 pm.



Signature



Date