

Hawks Pointe Board of Directors Meeting  
Tuesday, August 21, 2018  
Enterprise Learning Academy Library

Present: Sandy Lain, Gale Downs, Wayne Seibold, and Elizabeth Thomas; Kathy Melton represented The CAM Team.

Homeowners Present: Frenchie Mathis, Ruby Seibold, Steven Austin, Zach Clarke, Roxanne Evans, Geraldine Bagshaw, Demetrius Burroughs, and Jack Jones.

Meeting called to order at 6:32 p.m. by President, Sandy Lain. A quorum was established.

**Open Forum:**

A homeowner received a letter about the condition of her lawn and provided an update of what she is doing to take care of the issue.

A resident expressed concern about the number of vehicles parking in the street.

A resident mentioned that there are a number of fire ant beds in the park. Brandon Pest Control will be contacted to come out for a retreatment of the area.

The JSO patrol officers will be notified of a property where there is suspicious activity taking place.

**Minutes:**

A motion was made by Sandy Lain and seconded by Gale Downs to waive the reading and to approve the minutes from the April 25, 2018 Board of Directors meeting as written. None opposed. Wayne Seibold signed the minutes.

**Treasurer's Report:**

Gale Downs reported that nothing is out of order with the financials. The Association collected \$4,765.00 in matching grant funds from the City of Jacksonville to pay for improvements in the park.

The account balances as of July 31, 2018 were:

Operating Account	\$ 76,488.43
Money Market Account	<u>\$ 26,855.90</u>
Total Funds	\$103,344.33

**Property Manager Report:**

Outstanding receivables as of July 31, 2018 were \$24,666.66, versus \$35,595.79 at the same time last year. Past due statements (37) were sent out on Monday and are mailed monthly.

Notices of Intent to Lien (31) were sent out by the attorney in July. All but fifteen (15) homeowners have paid in full or have made partial payments. To date, eight-nine percent (89%) of 2018 assessments have been collected.

The August 2018 Collection Tracker was discussed in detail. The Board approved the requested actions to file three (3) Liens in August, and fifteen (15) Liens in September (forty-five days after the Notice of Intent to Lien was sent).

There have been four (4) new owners since the April Board of Directors Meeting. One property was foreclosed on by the bank.

An updated violation tracker is provided to the Board on a monthly basis. A number of accounts have been turned over to the attorney for yard/weed violations and a fencing violation. The time frame for violations was discussed, and the Board asked that the attorney move forward as quickly as possible.

The monthly pond report is emailed to the Board and is also posted on the website. Overall, the ponds are in good condition. A quote was received from Lake Doctors to add a quarterly trash pick-up for all of the ponds - \$285.00/quarter. The Board approved the proposal and asked that the first pick-up take place in October. Management will ask Lake Doctors to provide photos of the trash removed from the ponds.

#### **Old Business:**

Coyote for Birds – The coyote signs were installed in the park. The geese have not been deterred, but the signs will remain for now.

Matching Grant – The funds have been received from the City of Jacksonville.

Vinyl Fence on Collins – The vinyl fence by the pond off of Collins Road has been pressure washed. The city will take care of a missing panel that was damaged as a result of the current road construction.

Primary Backflow Replacement – The replacement of a backflow damaged by a freeze this past winter has been completed. A second backflow was removed as it was affecting the water pressure.

Cage Around Backflow – A proposal was received to put a cage around the backflow in the park - \$1,080.00. The Board tabled the proposal.

Park Safety Compliance Check – Sandy Lain requested a proposal from Southern Recreation for an annual safety check but a formal proposal was never received. A proposal was received from CY Rennoc, LLC to check the playground for safety compliance - \$395.00. Sandy Lain made a motion to approve the proposal from CY Rennoc, LLC. Gale Downs seconded. None opposed and the motion carried. The compliance checks will be done annually.

#### **New Business:**

Move Additional Garbage Can Toward Pavilion – A quote was received from JaxHandyman to relocate a garbage can closer to the pavilion - \$100.00. A second vendor declined to bid. The Board approved the JaxHandyman proposal. Gale Downs will show the vendor where the garbage can is to be placed.

Park Weed Control – Three proposals were received to address weeds in the park. Treatments will be done 6 times a year on the turf areas and 4 times a year on the mulched area.

- Safari Pest Control - \$1,836.00 annually for the field area and \$1,260.00 annually for the mulched area.
- Royal Pest Services, Inc. - \$1,248.00 annually for the field area and \$320.00 annually for the mulched area.
- Bug Out Service - \$1,969.00 annually for the field area and \$450.00 annually for the mulched area

The Board approved the proposal from Royal Pest Services.

Lawn Company Bids – Proposals were requested for the landscape maintenance contract. One company, Trimac Outdoor, declined to bid as the contract amount is below their minimum.

- Allstar Irrigation, LLC – Current Company - \$650.00/mo.
- Total Lawn Care (TLC) - \$787.00/mo.
- R&V Lawn Service and Landscaping - \$1,100.00/mo.

A motion was made by Wayne Seibold to approve the proposal from TLC. Sandy Lane seconded. None opposed and the motion carried. A thirty day notice of termination will be given to Allstar Irrigation, LLC.

Park Mulch Areas – The level of mulch in the playground area is out of compliance right now. A proposal was received from First Coast Mulch to install mulch, including an additional three inches in the fall zone, at a cost of \$2,340.00. A motion was made by Gale Downs to approve the proposal. Wayne Seibold seconded. None opposed and the motion carried. The mulch will be installed once the first weed treatment has been applied.

New Matching Grant – Information about the City of Jacksonville’s matching grant program will be sent out in mid-September. The Board would like homeowner input as to possible improvements in the park area.

Tree at Collins Entrance – Two bids were received to remove a tree at the Collins Road entrance.

- Eagerton Tree Service, LLC - \$650.00
- Hamilton Lawn Care & Tree Service, Inc. - \$500.00

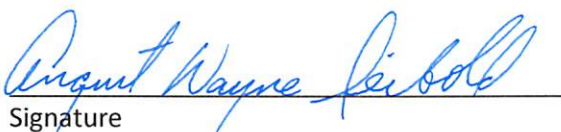
The Board approved the bid from Hamilton Lawn Care & Tree Service, Inc.

The ARC Committee (Elizabeth Thomas, Geraldine Bagshaw, and Demetrius Burroughs) met to discuss three ARC requests. All were approved.

- Zachary Weaver – 9280 Redtail Drive – Paint exterior of home
- Alfie Davis – 9064 Redtail Drive – Paint trim on home
- James & Michelle Peters – 9209 Hawks Run Lane – Replace roof

Next Meeting – Annual Meeting – Tuesday, October 2, 2018 at 6:30 pm. The meeting will be held in the Enterprise Learning Academy Library.

All business being completed, Gale Downs made a motion to adjourn. Sandy Lain seconded. None opposed and the meeting was adjourned at 7:56 pm.

  
Signature

23 October 2018  
Date