

**HAWKS POINTE OWNERS ASSOCIATION, INC.**  
**ANNUAL MEETING MINUTES**  
**OCTOBER 2, 2018**  
**ENTERPRISE LEARNING ACADEMY LIBRARY**

The meeting was called to order at 6:32 p.m. by President, Sandy Lain.

A quorum was not established, so the Board proceeded with an unofficial meeting for the residents who attended.

In attendance from the Board of Directors were Sandy Lain, Wayne Seibold, and Gale Downs. Also in attendance was Kathy Melton representing The CAM Team. Homeowners in attendance introduced themselves, as well.

Proof of Notice was provided showing the notification of the Annual Meeting was sent out in accordance with statutory guidelines.

The minutes from the October 17, 2017 Annual Meeting had previously been approved by the Board.

Officer Robert Goldstein, Scheduler for the JSO Patrols, was in attendance at the meeting. He addressed homeowners' concerns and shared that crime activity and calls for service have gone down since the patrols have been active in the neighborhood.

**Comments from the President:**

Sandy Lain welcomed those in attendance.

- Several pieces of new equipment were installed in the park as a result of a 50% matching grant program with the City of Jacksonville.
- Weed control for the park area has been put in place.
- Lake Doctors will begin quarterly trash pick-ups at the ponds starting this month. Residents are asked to pick-up trash from their yards so that it does not end up in the ponds.
- Fire ant treatments are being done at the kiddie park area. There is no additional fee for a retreatment visit.
- New playground mulch was added to the kiddie area. This is a safety issue and an additional 2" of mulch will be added every year.
- Road repairs were done along Collins Road at the Hawks Pointe entrance. The City of Jacksonville has been notified about cleaning the ditches at the Old Middleburg Road entrance.
- A letter will be sent out to owners to get their suggestions of items to add to the park or to the community. The next grant application has to be submitted by December 3<sup>rd</sup>.

**Financial Report:**

Gale Downs, Treasurer, has reviewed the financials and reported that there is nothing out of the ordinary. All invoices are being paid and there are no unusual expenses.

The balances as of September 30, 2018 were:

Operating Account	\$ 63,781.00
Money Market Account	<u>\$ 26,860.24</u>
Total Funds	\$ 90,641.24

Kathy Melton, CAM reported that seventeen (17) homeowners owe for one year of assessments or more versus thirty-six (36) last year. Collections for 2018 are significantly ahead of last year – 92.69% has been collection in 2018 versus 85.67% in 2017. Outstanding receivables as of September 30, 2018 were \$15,520.11. The amount of outstanding receivables in 2017 was \$32,759.32. There have been fourteen (15) new owners since the 2017 Annual Meeting, and there is currently one (1) bank owned property.

#### **Proposed 2019 Operating Budget:**

The proposed 2019 Operating Budget was mailed to homeowners with the Annual Meeting Notice. Assessments will remain at \$385.00 annually. A motion was made by Gale Downs to approve the budget as presented. Sandy Lain seconded. None opposed and the motion carried.

#### **Election of Directors:**

As a quorum was not present, the election of directors did not take place. The current Board will continue.

#### **Open Discussion:**

The violations process and the ARC process was discussed.

A homeowner expressed concern about weeds in the ponds and a drop in the water level. Lake Doctors will be notified.

A proposal was received from Brandon Pest Control to treat fire ants in the field area at the park - \$595.00 for the initial treatment and then \$325.00 per quarter. A motion was made by Gale Downs to approve the proposal. Sandy Lain seconded. None opposed and the motion carried.

A copy of the report for the playground inspection was provided to the Board.

All business being completed, Gale Downs made a motion to adjourn the meeting. Wayne Seibold seconded. None opposed and the meeting was adjourned at 7:37 p.m.

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A brief organizational meeting of the Board was held at the conclusion of the meeting. The officers for 2018-2019 are:

President – Sandy Lain  
Treasurer – Gale Downs  
Secretary – Wayne Seibold

*August Wayne Seibold 23 October 2018*