

HAWKS POINTE OWNERS ASSOCIATION, INC.
ANNUAL MEETING MINUTES
OCTOBER 15, 2019
ENTERPRISE LEARNING ACADEMY LIBRARY

The meeting was called to order at 6:30 p.m. by President, Sandy Lain.

A quorum was not established, so the Board proceeded with an unofficial meeting for the residents who attended.

In attendance from the Board of Directors were Sandy Lain, Wayne Seibold, Gale Downs and Elizabeth Thomas. Also in attendance was Kathy Melton representing The CAM Team.

Proof of Notice was provided showing the notification of the Annual Meeting was sent out in accordance with statutory guidelines.

The minutes from the October 2, 2018 Annual Meeting had previously been approved by the Board.

Comments from the President:

Sandy Lain welcomed those in attendance.

- A shade cover and a combination soccer/football goal were added to the park with a matching grant from the City of Jacksonville.
- The Association acquired land along Collins Road. Approximately 3.5 acres was deeded to the Association and will serve as a bugger between Redtail Drive and Collins Road. Approximately, 1 acre was retained by Armsdale Land.
- Quarterly trash pick-ups on the pond are being completed by Lake Doctors. The tech sends pictures of the bags of trash that is recovered. Residents are reminded that trash left in the street makes its way to the ponds.
- The TLC lawn crew cut a pine tree limb on Hawks Bluff Drive at no charge to the Association. They will come back with a pole saw to cut the limbs off of the fence.

Financial Report:

Gale Downs, Treasurer, has reviewed the financials and reported that there is nothing out of the ordinary. The Association is in budget for the year and all invoices are being paid.

The balances as of September 30, 2019 were:

Operating Account	\$ 53,307.43
Money Market Account	<u>\$ 21,249.02</u>
Total Funds	\$ 74,556.45

A homeowner asked about several expenses including the Comcast charges, Admin expenses, and JSO patrols.

Kathy Melton, CAM reported that seventeen (17) homeowners owe for one year of assessments or more. Collections for 2019 are going well and an updated Collection Tracker was provided to the Board. Outstanding receivables as of September 30, 2019 were \$19,883.93. There have been nineteen (19) new owners since the 2018 Annual Meeting, and there are currently no bank owned properties.

Proposed 2020 Operating Budget:

The proposed 2020 Operating Budget was mailed to homeowners with the Annual Meeting Notice. Assessments will remain at \$385.00 annually. Gale Downs suggested that the Board consider decreasing the number of monthly patrols by JSO. A homeowner asked if the Board would consider lowering assessments. The Board will review expenses next year to see if a decrease would be possible. A motion was made by Wayne Seibold to approve the budget as presented. Gale Downs seconded. None opposed and the motion carried.

Election of Directors:

As a quorum was not present, the election of directors did not take place. The current Board will continue.

Open Discussion:

The city installed a fence along the pond on Collins Road when Collins Road was extended originally, with the Association contributing half of the cost. Some areas have been damaged with the current widening of Collins Road. The city sent a check for \$1,200.00 to do repairs to the fence east of the Collins Road entrance.

The fence on the west side of the Collins Road entrance, as well as a section of fence hit by a car, need repairs. These items will be included in the matching grant request that will be made to the city in early December. Other items being considered are motion sensor lights under the pavilion, seating at the back of the park, and the pressure washing of the signs, fence, and playground areas. A suggestion was made to consider beautifying the entrances instead of focusing just on the park.

The Board asked for help in contacting the city to request a traffic study for a red light be conducted at the Collins Road entrance.

Homeowners are encouraged to contact their insurance company to see if they will get a savings on their premium due to the close proximity of the new firehouse.

A proposal was received from Silverman Fence to make repairs to the fence east of the Collins Road entrance - \$1,189.00. Gale Downs made a motion to accept the proposal. Sandy Lain seconded. None opposed and the motion carried.

A meeting will be scheduled in November to discuss the matching grant request that is due by December 9th.

All business being completed, Gale Downs made a motion to adjourn the meeting. Wayne Seibold seconded. None opposed and the meeting was adjourned at 7:23 p.m.

A brief organizational meeting of the Board was held at the conclusion of the meeting. The officers for 2020-2021 are:

President – Sandy Lain
Treasurer – Gale Downs
Secretary – Wayne Seibold

Wayne Seibold
Nov 19 2019