

Hawks Pointe Board of Directors Meeting  
Wednesday, November 19, 2019  
Enterprise Learning Academy Library

Present: Sandy Lain, Gale Downs, and Wayne Seibold; Kathy Melton, CAM represented The CAM Team.

Homeowners Present: Ruby Seibold, Virginia Gunning, Sandra Lain, Steven Austin, and Zach Clarke

Meeting called to order at 6:31 p.m. by President, Sandy Lain. A quorum was established.

**Approval of Prior Minutes:**

A motion was made by Gale Downs and seconded by Wayne Seibold to waive the reading and to approve the minutes from the October 15, 2019 Annual Meeting as written. None opposed. Wayne Seibold signed the minutes.

**Treasurer's Report:**

Gale Downs reported that the financials look good. He has a concern with how the legal fees are shown as the numbers are skewed. Management will work with the accountant to improve the reporting of legal fees.

**Manager's Report:**

The October 2019 financials were emailed to the Board in advance of the meeting. The balances as of October 31, 2019 were:

Operating Account	\$ 44,319.43
Money Market Account	<u>\$ 21,249.92</u>
	\$ 65,569.35

Outstanding receivables as of October 31<sup>st</sup> were \$18,766.85. A motion was made by Sandy Lain to move forward with the collection process per Florida Statutes automatically up to the point of foreclosure. Wayne Seibold seconded. None opposed. A collection policy will be drafted.

**Old Business: None**

**New Business:**

The Board is putting together a matching grant request to submit to the City of Jacksonville for up to \$5,000.00 in matching funds.

Two quotes were received to repair the fence on the west side of the Collins Road entrance: Jubilee Lawn Care - \$850.00 and Silverman Fence - \$670.00. Repairs to the east side of the fence were done by Jubilee so Sandy Lain made a motion to approve their proposal. Gale Downs seconded. None opposed.

Quotes were requested to pressure wash the playsets at the park, the sidewalks at the park (both inside and outside the fence), the monument signs (including handwashing of the granite, the vinyl fence on Collins Road and the inside of the fence by the pond, and the sidewalks on Hawks Reserve Drive from Collins Road to Redtail Drive. Three proposals were received but one was extremely high, so only two proposals were considered: JaxHandyman - \$2,800.00 and Pristine Exteriors - \$2,545.00. Sandy Lain made a motion to approve the Pristine Exteriors proposal. Gale Downs seconded. None opposed.

A proposal was received from Southern Recreation to add two park benches at the back of the park - \$1,424.50. After discussion, the Board decided to add one park bench at a cost of \$425.00 plus tax, freight, and installation. A revised proposal will be requested. Sandy Lain made a motion to include one park bench in the submission to the City of Jacksonville. Wayne Seibold seconded. None opposed and the motion carried.

One camera at Old Middleburg Road needs to be replaced, and the license plate camera needs to be repositioned - \$1,145.00. Sandy Lain made a motion to include the cameras on the grant request. Gale Downs seconded. None opposed.

A quote to check and service the cameras at the park, including the cameras on the light poles, was received - \$1,075.00. Two cameras will be replaced, and a third camera is being donated and will be installed. In addition, a plate is off of one of the light poles and will be replaced as part of the quote. Sandy Lain made a motion to include the camera work at the park in the grant request. Wayne Seibold seconded. None opposed.

Double see-saws are being considered for the park at a cost of approximately \$2,000.00. A quote has been requested and will be included in the grant request.

Member Discussion:

A resident requested that the school bus stop be changed to the park. The Duval County Transportation Department will be contacted.

A concern was expressed about cars parking on the street at the curve on Redtail Drive before Hawks Reserve Drive. The city will not do anything about this situation.

All business being completed, Gale Downs made a motion to adjourn. Sandy Lain seconded. None opposed and the meeting was adjourned at 7:17 pm.

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Signature

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Date